

Using Fake Residents for Practice

- 1) Log into ECS using your login username and password.
- 2) Click Filter on the Name Selection screen.

Name Selection		? 🗙
*Facility Services, SNF 1	Nixon, Dwight A	
Adams, Suzanne C	Smith, Beth O	
Ben, Jerry N	Smith, Carmen	
Brown, James R	Wetzel, Justin D	
Edwards, Jack C	Wilson, Beth A	
Edwards, Mary J	Yankee, David H	
Einstein, Albert	Zeik, Sharon B	
Hancock, John	Zirbel, Brooke E	
Hershey, Darlene		
Jefferson, Thomas		
Morris, Luke J		
Select All Filter	Sort 🖉 Clients	<u>o</u> k
Common Refresh	Legend Multi Providers	
		ancel
19 Name(s) 0 Selected	d	

- 3) Remove the checkmark from Active and place a checkmark in Other.
- 4) Click OK.
- 5) Select any resident(s) from this list and click OK.