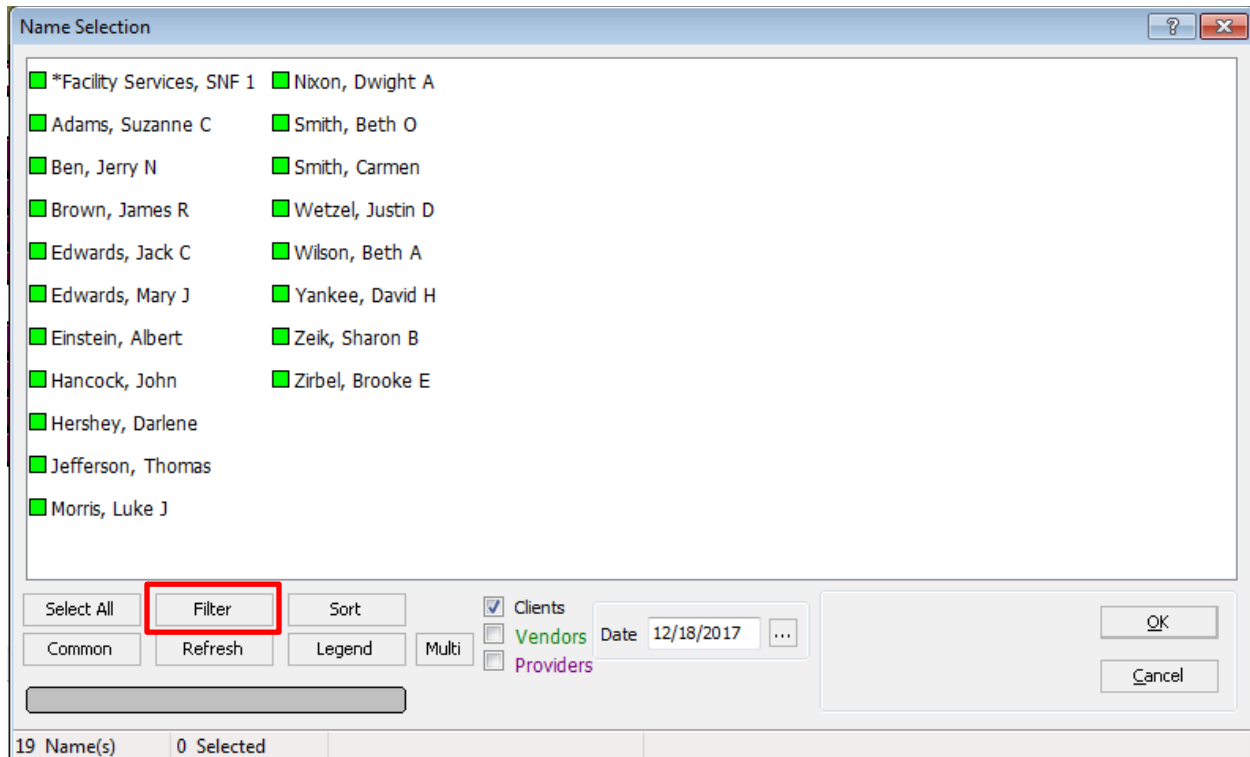


Using Fake Residents for Practice

- 1) Log into ECS using your login username and password.
- 2) Click **Filter** on the *Name Selection* screen.



- 3) Remove the checkmark from **Active** and place a checkmark in **Other**.
- 4) Click **OK**.
- 5) Select any resident(s) from this list and click **OK**.