


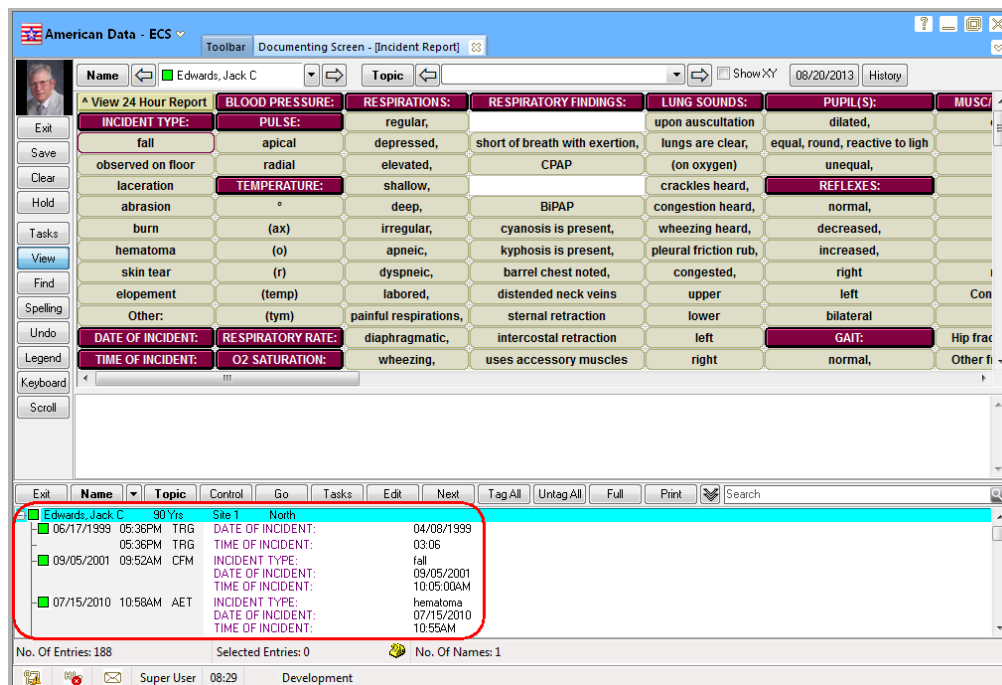
Hybrid Task

Chart with Hybrid Tasks

1. To chart using a hybrid task, click the **Write** icon.
2. Select the name of a resident and click **OK**.
3. Click **Tasks**. A selection screen appears with a list of available tasks.
 - Hybrid tasks are identified by the bi-color box  preceding the task name.
4. Highlight the desired task and click **Load**.
5. The hybrid task loads. Because the hybrid task words are pulled from different topics and folders onto one screen, you will notice that there are no folders listed under Topic on the charting screen. Therefore, it is not necessary to use the arrow forward button to move to the next folder.




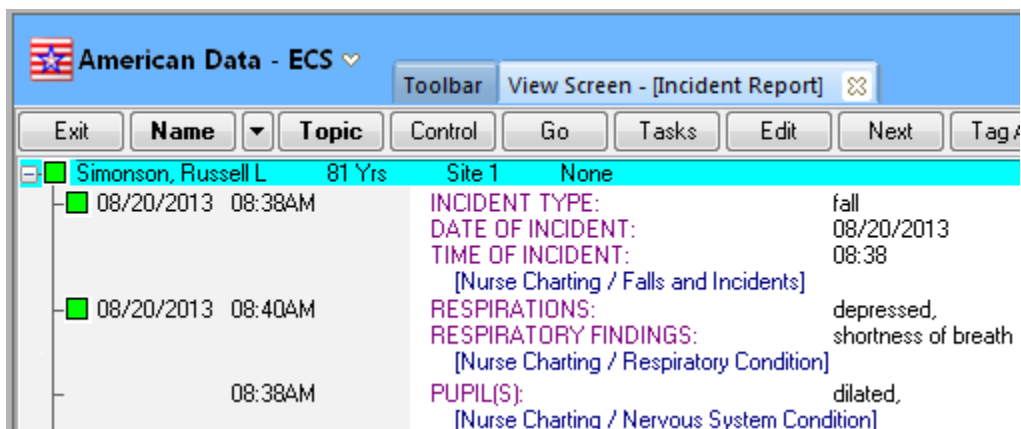
6. If information pertaining to the words in the hybrid task has been charted, it is available in the defined review in the bottom portion of the charting screen.



7. Choose words and enter free text to chart.
8. Click **Save** to complete charting.

View Hybrid Task Charting

1. To view hybrid task charting, click the **View** icon.
2. Select the name of a resident and click **OK**.
3. Click **Tasks**. A selection screen appears with a list of available tasks.
 - Hybrid tasks are identified by the bi-color box  preceding the task name.
4. Highlight the desired task and click **Load**.
5. Click **Go** to retrieve the charted information.
6. To understand how the hybrid task functions, click **Control**. Go to the Look tab and select the **Show Topic Name** checkbox. Click **OK**. This shows how the hybrid tasks pulls words from different folders to chart on one screen, although the charting is still stored in the individual folders.



The screenshot shows the American Data - ECS software interface. The window title is "American Data - ECS". The toolbar includes buttons for "Exit", "Name", "Topic", "Control", "Go", "Tasks", "Edit", "Next", and "Tag". The main display area shows a list of tasks for a resident named "Simonson, Russell L", 81 Yrs, Site 1, None. The tasks are listed with their dates and times, and the corresponding charting information is displayed to the right.

Name	Topic	Control	Go	Tasks	Edit	Next	Tag
Simonson, Russell L	81 Yrs	Site 1	None				
08/20/2013 08:38AM				INCIDENT TYPE: fall			
				DATE OF INCIDENT: 08/20/2013			
				TIME OF INCIDENT: 08:38			
				[Nurse Charting / Falls and Incidents]			
08/20/2013 08:40AM				RESPIRATIONS: depressed,			
				RESPIRATORY FINDINGS: shortness of breath			
				[Nurse Charting / Respiratory Condition]			
08:38AM				PUPIL(S): dilated,			
				[Nurse Charting / Nervous System Condition]			

7. To print, click the Print  button on the toolbar.