

Hybrid Task

Chart with Hybrid Tasks

- 1. To chart using a hybrid task, click the **Write** icon.
- 2. Select the name of a resident and click **OK**.
- 3. Click **Tasks**. A selection screen appears with a list of available tasks.
 - Hybrid tasks are identified by the bi-color box \square preceding the task name.
- 4. Highlight the desired task and click Load.
- 5. The hybrid task loads. Because the hybrid task words are pulled from different topics and folders onto one screen, you will notice that there are no folders listed under Topic on the charting screen. Therefore, it is not necessary to use the arrow forward button to move to the next folder.

Topic 🧲	•	⇒
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6. If information pertaining to the words in the hybrid task has been charted, it is available in the defined review in the bottom portion of the charting screen.

∰ American Data - ECS ⊂	Toolbar Documenting Sc	rreen - [Incident Report]	8		8 .	× 0 _ v
Name 🦾 🗖 E	dwards, Jack C 🛛 🗖	Topic 🤄		- 🖒 🗆 Show	XY 08/20/2013 History	
View 24 Hour Re	port BLOOD PRESSURE:	RESPIRATIONS:	RESPIRATORY FINDINGS:	LUNG SOUNDS:	PUPIL(S):	MUSC/
Exit INCIDENT TYPE	E: PULSE:	regular,		upon auscultation	dilated,	· · · · ·
Save fall	apical	depressed,	short of breath with exertion,	lungs are clear,	equal, round, reactive to ligh	
observed on flo	or radial	elevated,	CPAP	(on oxygen)	unequal,	
Clear laceration	TEMPERATURE:	shallow,		crackles heard,	REFLEXES:	
Hold abrasion	•	deep,	BiPAP	congestion heard,	normal,	
Tasks burn	(ax)	irregular,	cyanosis is present,	wheezing heard,	decreased,	
View hematoma	(0)	apneic,	kyphosis is present,	pleural friction rub,	increased,)
skin tear	(r)	dyspneic,	barrel chest noted,	congested,	right	
Find elopement	(temp)	labored,	distended neck veins	upper	left	Con
Spelling Other:	(tym)	painful respirations,	sternal retraction	lower	bilateral	
Undo DATE OF INCIDE	NT: RESPIRATORY RATE:	diaphragmatic,	intercostal retraction	left	GAIT:	Hip frac
Legend TIME OF INCIDE	NT: 02 SATURATION:	wheezing,	uses accessory muscles	right	normal,	Other fi
Scroll						
Exit Name 🔻 Topic	c Control Go Tas	ks Edit Next	Tag All Untag All Full	Print 😽 Search		
Exit Name Topic Edwards.Jack C 90'Yr 06/17/1999 05:36PM TF 09/05/2001 09:52AM CF 07/15/2010 10:58AM AE	Sile 1 North DATE OF INCIDENT: TIME OF INCIDENT: INCIDENT TYPE: DATE OF INCIDENT: TIME OF INCIDENT: TIME OF INCIDENT:	ks Edit Next 04/08/1999 03:06 fall 09/05/2001 10:05:004 hematoma 07/15/2010 10:556/4		Print Search		
Edwards, Jack C 90 Yrs Edwards, Jack C 90 Yrs Edwards, Jack C 90 Yrs O5:36PM TF O5:36PM TF O9:05/2001 09:52AM CF	Site 1 North RG DATE OF INCIDENT: RG TIME OF INCIDENT: TIME OF INCIDENT: DATE OF INCIDENT: TIME OF INCIDENT: ET INCIDENT TYPE: DATE OF INCIDENT:	04/08/1999 03:06 fall 09/05/2001 10:05:00AM hematoma 07/15/2010		Print Search		

- 7. Choose words and enter free text to chart.
- 8. Click **Save** to complete charting.



View Hybrid Task Charting

- 1. To view hybrid task charting, click the View icon.
- 2. Select the name of a resident and click **OK**.
- 3. Click **Tasks**. A selection screen appears with a list of available tasks.
 - Hybrid tasks are identified by the bi-color box \square preceding the task name.
- 4. Highlight the desired task and click Load.
- 5. Click Go to retrieve the charted information.
- 6. To understand how the hybrid task functions, click **Control**. Go to the Look tab and select the **Show Topic Name** checkbox. Click **OK**. This shows how the hybrid tasks pulls words from different folders to chart on one screen, although the charting is still stored in the individual folders.

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	Toolbar	View Screen - [Incident Report] 🛛 🕅			
Exit Name Topic	Control	Go	Fasks 🛛	Edit	Next Tag /
🖃 🗖 Simonson, Russell L 👘 81 Yrs	Site 1	l None			
- 08/20/2013 08:38AM	DATE TIME (ENT TYPE: OF INCIDENT: DF INCIDENT: se Charting / Fa	ills and Inc	idents]	fall 08/20/2013 08:38
- 08/20/2013 08:40AM	RESPI	RATIONS: RATORY FINDI se Charting / Re		Condition]	depressed, shortness of breath
- 08:38AM	PUPIL((S): se Charting / Ne	ervous Sys	tem Conc	dilated, dition]

7. To print, click the Print **Print** button on the toolbar.