

# 2020 ECS Financial Year End Reminders

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Prior to doing any financial transactions for 2021, there are some items that you will want to address within ECS. Below you will find a list of these items.

## Lock Periods

- Before pre-billing for January 2021 dates of service, you must unlock the months in 2021. We recommend unlocking all months in 2021; however, you may just unlock January 2021 if you choose.
- There is no additional year end process needed in ECS, even if this is the end of your fiscal year.

## Rate Changes

- Medicare (A) Co-Pay rates are changing effective January 1, 2021, to \$185.50 per day.
- **IF** your room and board rates are changing effective January 1, 2021, make sure to change these rates prior to doing your pre-bill for January 2021.
- Update all fee schedules that are changing effective January 1, 2021, including your Medicare (B) fee schedules and rates associated with MPPR. These rates need to be updated prior to doing your January 2021 post-billing.
  - Rates associated with MPPR include:
    - GPCI Value
      - This value is one rate per Site but changes based on the Site's locality.
    - PE RVU Value
      - This value is one per HCPCS/CPT code and changes based on locality.
    - Conversion Factor
      - This rate is the same for all clients (regardless of location) and is updating to \$32.41 as of January 1, 2021.
  - Follow instructions in the additional document attached to the Year End email, if you need assistance finding these rates.
- PDPM HIPPS Code Rates were updated effective 10/01/2020. Make sure to update your PPS PDPM HIPPS Components so that ECS can calculate the correct reimbursement.

If you need help utilizing Charge Master to update your rates, please contact American Data's Financial Support department for assistance.

## Medicare (B)

- If you chart KX Exceptions in your Status topic to produce KX Modifiers on your UB04s, you will need to chart “End KX Exception” for each of the disciplines with an effective date of 01/01/2021. To make it easier, you may chart “End KX Exception” on all residents (even those who did not have the KX Exception charted) by using the Automatic Documentation option. Automatic Documentation is found by clicking the “Automatic” icon on your toolbar and selecting “Write multiple names”.
- KX Modifier Threshold - These amounts were previously referred to as “therapy caps” before the therapy limits/cap was repealed when the BBA of 2018 was signed into law.
  - The current KX Modifier Threshold (therapy cap) has increased to \$2110.00 for 2021. If you have setups in place in ECS that track the cap, please contact our staff for assistance in updating this rate.
  - If you are tracking the KX Modifier Threshold (therapy cap) in the therapy documentation area, that rate can be changed any time on/after January 1, 2021.
  - If you are tracking the KX Modifier Threshold (therapy cap) in the Medicare (B) calculating screen, we will make these changes after you have calculated/posted your Medicare (B) for December 2020.

## General Ledger

If you use the ECS General Ledger module, you will need to make a one-sided journal entry at year end to adjust your Retained Earnings account number. This should be done once you have finalized your year-end numbers.

## Additional Medicare Notes

### 2% Sequestration

The 2% Sequestration suspension was originally scheduled to end as of 12/31/2020, however, the suspension was recently extended through 03/31/2021. At this time, there is no need to make changes to your setups.

### Value Based Payment (VBP)

As of October 2018, the Value Based Payment (VBP) increase or reduction has been applied to your Medicare (A) claims. ECS can calculate this adjustment for you to reduce the need for doing manual adjustments after payments are made. To do the setups, you will need to provide us with the Incentive Payment Multiplier for your facility. This can be found in the CASPER system. Once you have this number, contact American Data’s Financial Support Department to have the setups completed.

If you already have these setups in place, ensure that your Incentive Payment Multiplier has been updated effective 10/01/2020. This can be found in the CASPER system. If it has not, this may contribute to differences in your Medicare (A) Payments. If you are experiencing significant differences in what ECS has calculated versus what you are receiving as payment from Medicare, please check this rate along with all PDPM Component rates. If you need assistance, please contact us. There should not be a significant difference.

## COVID-19 Vaccine Billing

American Data should transfer in the appropriate words needed for your facility to chart and bill for the COVID-19 Vaccines/Administration. Both the Pfizer and Moderna vaccine words will be transferred in. Please reach out to [clinical@american-data.com](mailto:clinical@american-data.com) to have the words transferred in. Once that is complete, the Financial Department will reach out to determine if you would like setups completed to be able to bill these vaccines. These setups are billable and expected to take between 1-2 hours.

If you have any questions and/or comments please feel free to contact our Financial Support department by phone at (800) 464-9942, email at [financial@american-data.com](mailto:financial@american-data.com), or by contributing to our online forum.