

# Updating Rates for PPS PDPM FY2025

#### **PPS PDPM Component Rates**

You need to update rates prior to doing your billing for October 2024 dates of service. You need to get the rates for each of the PDPM Components to include PT, OT, SLP, Nursing, NTA, and the base rate.

#### Rate Details

- Rates you enter should be adjusted by the Wage Index.
- You need to know if you had ECS set up to calculate VBP to know whether you enter rates that factor in the Incentive Multiplier Payment or not (see notes below).

# Where To Get PDPM Component Rates

- Your Accounting Firm.
- Organizations you belong to (LeadingAge).
- Clifton Larsen Allen website has an SNF rate calculator that can be downloaded.

# **Entering PDPM Rate Changes Using Charge Master Tasks**

Navigating to the Charge Master may be done via Financial Access Screens or via the menu options. If you need assistance improving your Financial Access buttons, please reach out to us and we can assist you.

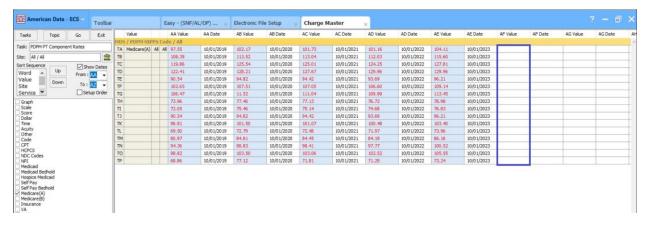
1. From the **Main Financial Access Screen**, click the **Rate Changes** button.

#### (Instructions vary here depending on what your screen looks like.)

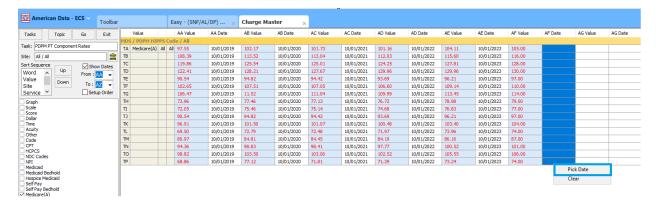
- 2. Locate the PDPM Components Charge Master tasks.
  - a. Click the **PDPM Rates** button (if you have one) and click the **PDPM PT Component Rates** button.
  - b. Your Rate Changes access screen may take you to charge master only (rather than displaying a PDPM Rates button).
    - i. If you are brought to Charge Master, click the **Tasks** button. Select the **PDPM PT Component Rates** task and click **Load**.
  - c. If you do not navigate via access buttons, or do not use the Accounts
    Receivable module of ECS, go to American Data ECS>Setup>Charge
    Master. Click Tasks. Select the PDPM PT Components Rates task and click
    Load.



- 3. Check to make sure you have the correct **Site/Service** selected at the top left of the Charge Master screen. Click the **Site/Service** button and change/select the appropriate Site/Service if necessary.
  - a. Your task may say **All/All** at the top. This is fine if you have one Site in your database or have multiple Sites who share the same rates.
- 4. Click in the next available value column, next to the **TA row** to enter the new rates. This is likely the **AF Value** for **October 2024**.



- 5. Enter the new rate for October 2024 into this cell.
- 6. On your keyboard, click **Enter** and the **down arrow** to move to the next row or click your mouse in the next available value column (likely AF Value) on the **TB** row.
- 7. Enter the rate for **TB**. Follow the steps above until all rates are entered.
- 8. Click **Save** in the lower left-hand corner to save the rates that you have entered.
- 9. Click in the first blank date column on row TA to enter the new effective date for these rates. This corresponds with the value column you just updated.
- 10. Scroll your mouse down, hold down your **Shift** key on your keyboard and click in the last available date cell on row TP. This will highlight the entire column.
- 11. Right-click on the highlighted column.
- 12. Select **Pick Date**.



13. Select the date of 10/01/2024 and click OK.





- 14. Click **Save** in the bottom left side of the screen.
- 15. If you navigate using access buttons:
  - a. Click **Exit**.
  - b. Click the **OT Component Rates** access button to load the PDPM OT Charge Master task. Follow instructions above to update rates and effective dates and click save.
  - c. Continue until all PDPM Charge Master tasks have been updated.
- 16. If you do not use access buttons:
  - a. Click **Task**.
  - b. Select **PDPM OT Components Rates**.
  - c. Click Load.
- 17. Follow instructions above to update rates and effective dates and click **Save**.
- 18. When all PDPM rates tasks have been updated, click **Exit**.

# Incentive Payment Multiplier

The Incentive Payment Multiplier is a rate used to calculate reimbursement based on the VBP calculation. This rate is unique to each facility and will also be updated effective 10/01/2024. The Incentive Payment Multiplier can be found by your DON or Administrator in the iQIES system. If you have had American Data set up your calculating screens to calculate the VBP adjustment, you will enter this rate into ECS as well.

If you are NOT using the ECS Accounts Receivable module, the Incentive Payment Multiplier will NOT be entered. The PPS PDPM Analyzer does not factor this into the rate calculation.

- If you navigate using access buttons, click the *Incentive Payment Multiplier* access button in your *Rate Changes* access screen. Follow instructions above for updating rates.
- If you do not use access buttons, (or do not have an access button called Incentive Payment Multiplier) go to American Data - ECS>Setup>Charge Master. Click Tasks and load the VBP Incentive Payment Multiplier task. Follow instructions above for updating rates.



# Sequestration

The 2% Sequestration has been reinstated effective 07/01/2022. If you have not changed your Sequestration rate from 0.01 to 0.02, your payments may not match the receivable generated in ECS and you will have adjustments to make. If you need assistance making this change, please contact American Data's Financial Support Department.

If you are NOT using the ECS Accounts Receivable module, the Sequestration will NOT be entered. The PPS PDPM Analyzer does not factor this into the rate calculation.

# Troubleshooting Reimbursement

The payments you receive from Medicare should match (almost exactly) the amount that ECS is calculating as Medicare (A) Receivable. If your Medicare payments do not match what ECS is calculating:

- 1. Double-check that you have entered the correct rates for 10/01/2024.
  - a. PT and OT share the same components but have different rates!
- 2. Double-check that you have entered the correct effective date of the new rates.
- 3. Double-check that you have entered the correct Incentive Payment Multiplier and make sure this rate is on your Medicare (A) calculating screen.
  - a. There is a VBP row at the bottom of your calculating screen that is pulling the Incentive Payment Multiplier rate. Make sure the 2024 rate shows in this field.
- 4. Contact American Data's Financial Support Department to review.

# Contact the Financial Support Department

**Phone**: (608) 643-8022

**Email**: financial@american-data.com